



Healesville Community Renewable Energy Inc Person01 – Child Safe Risk Management Plan

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| Policy Id | Person01 | Version | 1.2 |
| Policy Type | Person | Subject | Risk Management Plan |
| Approved | January 2025 | Scheduled review | January 2027 |

1 Introduction

Healesville CoRE is a community organisation and has a commitment to the safety and protection of children and young people in all activities in which it engages.

2 Purpose

The purpose of the **Risk Management Plan** is to practice regular risk assessments that can help our organisation identify the strengths and areas for improvement in relation to creating child safe environments.

3 Risk Assessment

Risk assessments are considered in relation to the venues where Healesville CoRE will deliver an event, workshop or meeting. The risk assessments are best done with people who know the venue and Healesville CoRE representatives and volunteers who will be performing duties at the event. A Risk Assessment is done for every venue where Healesville CoRE has a public event. The Risk Assessment for a venue must be reviewed if it was last done more than 12 months previously or if the Central Committee requests for a review.

For risk identification we need to consider:

- Ages and abilities of children who may be present
- Physical surroundings in which the activity is undertaken
- Any impact that organisational culture may have on achieving your objectives regarding establishing a child safe environment
- Risk of harm to children because of the action or inaction of a person involved (including volunteers, parents and other children)
- Opportunities within those activities for a person to be on their own with a child or children, or to develop relationships of trust with children and/or their families

Each risk must be assessed by following the below guidelines:

- Identify what could go wrong
- Rank the likelihood of risk events occurring (high – very likely to happen, medium – could happen or low – unlikely to happen)
- Rank the impact of the risk event (high – would be catastrophic, medium – would be fairly damaging, low – would have little impact)
- Identify ways to mitigate the risk

The Risk management Plan is maintained by the Child Safe Officer.

4 Related Documents

Person01 – Child Safe Policy